

Job Description

Sales Administrator



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We are looking for a sales engineer that excels in a high-paced multi-tasking environment. PLX is an essential business looking to hire immediately for the right candidate.

PLX Inc Transforming Optical Structure Technology through Innovative System Integration.

PLX provides high precision solutions that fit the demands of a new generation of optical requirements for the Defense, Aerospace and Commercial industries, including such clients as Lockheed Martin, JPL, Raytheon and, Northrop Grumman Corporation. PLX is a registered ISO 9001 company with over 30 patents for innovative optical products. Our extensive in-house manufacturing and environmental testing facilities, performance testing capabilities and state-of-the-art optical analysis equipment provide total quality management and accountability. Founded in 1955 as Precision Lapping and Optical Company, PLX's history of innovation and problem solving has made it the world's leader in Hollow Retroreflector and Monolithic Optical Structure Technology (M.O.S.T.™).

Position Primary Responsibility:

- Builds and maintains customer relationships with highly responsive follow-up
- Prepare quotes & coordinate purchase orders with production
- Create high level reports regarding projected sales, conversion, or any KPIs
- Conduct weekly sales meetings with senior management
- Provide technical sales support and liaison with engineering department

Required Experience:

- Bachelor's Degree in Engineering
- Strong interpersonal skills and excellent written and verbal communication skills
- Entry level to experience in technical sales and/or optics/military/defense industries
- Strong time management and organization skills
- Excellent computer skills especially Microsoft Office suite including advanced analysis in Excel
- Be creative and flexible, with a no task is too small attitude

Job Type: Full-time

Hours are M-F 8:00-5:00.

Full benefits:

- medical,
- 401K,
- performance bonuses

PLX is an equal opportunity employer who supports diversity in the workplace

PLX-Inc. –Deer Park, NY, 11729

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SALARY REQUIREMENTS MUST BE INCLUDED WITH RESUME IN ORDER TO BE CONSIDERED FOR THE POSITION.